

**AGENDA OF THE SPECIAL MEETING  
BOARD OF TRUSTEES  
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT  
325 S. Peck Ave., Manhattan Beach, CA 90266**

**March 8, 2010  
6:30 PM Regular Open Session**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary, Nancy Bogart, at 310-318-7345, ext. 5902, for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Writings related to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a noticed meeting, and that are public records not otherwise exempt from disclosure, will be available for inspection at the District office, 325 S. Peck Avenue, Manhattan Beach, CA 90266. Such writings may also be available on the District's website. (Government Code §54957.5 (b)).

**A. CALL TO ORDER (5 minutes)**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda

**B. ANNOUNCEMENTS AND COMMUNICATIONS (5 Minutes)**

1. Public Comment Regarding Agenda  
The purpose of this section is to permit any person in the audience to make a statement to the Board of Trustees on items on the Agenda. Persons are limited to three (3) minutes for their communication, unless the Board deems otherwise. The President will conclude the Public Comment after a reasonable length of time and proceed with the Agenda. The Board may, at its discretion, permit statements on items not on the Agenda, but pertaining to the school district, if appropriate and not an impediment to the efficiency and orderliness of the meeting; no action shall be taken on any item not appearing on the Agenda.

**C. CONSENT CALENDAR (5 Minutes)**

Items included in this section are considered routine and customary school district business. Any Board member or member of the audience may request that any consent item(s) be removed, discussed, and acted upon separately.

**General**

- Hall 1**
1. Approve providing written notice to all MBUSD certificated administrators, pursuant to California Education Code Section 44951, that they may be released or reassigned to a new position for the 2010-2011 school year.
- Hall 2-4**
2. Adopt Resolution 2010-7, Reduction/Elimination of Particular Kinds of Certificated Services; Notice to Affected Employees.

**D. PUBLIC COMMENTS (5 minutes)**

As a courtesy, please complete the Public Comment card and give it to the Recorder before the beginning of this meeting. You will have three (3) minutes to speak.

**E. ADJOURNMENT**

C. **CONSENT CALENDAR**

I. **TITLE:** Notice of Possible Reassignment from Certificated Administrative Position

**BACKGROUND:** California Education Code Section 44951 states:

“Unless a certificated employee holding a position requiring an administrative or supervisory credential is sent written notice deposited in the United States registered mail with postage prepaid and addressed to his or her last known address by March 15 that he or she may be released from his or her position for the following school year, or unless the signature of the employee is obtained by March 15 on the written notice that he or she may be released from his or her position for the following year, he or she shall be continued in the position. The provisions of this section do not apply to a certificated employee who holds a written contract with an expiration date beyond the current school year, or to a certificated employee holding a position that is funded for less than a school year, or to a certificated employee assigned to an acting position whose continuing right to hold this position depends on being selected from an eligible list established for the position, or to the termination of employment pursuant to Section 44955.”

In order to provide as much flexibility in staffing administrative positions within the Manhattan Beach Unified School District, it is recommended that all administrators be provided notice that they may be released, or reassigned to a new position for the 2010-2011 school year.

**FINANCIAL IMPACT:** Some cost savings may be gleaned from combining positions, reassigning personnel or reducing an assignment, as necessary to help balance the district’s budget.

**ACTION:** Approval to provide written notice to all MBUSD Certificated administrators pursuant to California Education Code Section 44951 is requested.

**PREPARED BY:** Kathy Hall, Director of Human Resources

**DATE:** March 8, 2010

**C. CONSENT CALENDAR**

2. **TITLE:** Resolution 2010-7, Reduction/Elimination of Particular Kinds of Certificated Services; Notice to Affected Employees

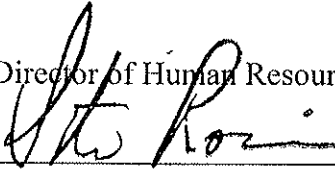
**BACKGROUND:** The Board of Trustees approved recommended budget cuts at its meeting of March 3, 2010. The attached Resolution and Exhibit detail the District's particular kinds of certificated services that need to be reduced for the 2010-2011 school year.

**ACTION RECOMMENDED:** Adopt Resolution 2010-7.

**FISCAL IMPACT:** The recommended reduction/elimination of particular kinds of certificated services will result in savings of approximately \$930,000.

**PREPARED BY:** Kathy Hall, Director of Human Resources

**APPROVED BY:**

  
\_\_\_\_\_  
Steve Romines  
Assistant Superintendent  
Administrative Services

**DATE:** March 8, 2010

**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT**

**RESOLUTION 2010-7 OF INTENTION TO REDUCE/ELIMINATE  
PARTICULAR KINDS OF CERTIFICATED SERVICE**

WHEREAS, the Governing Board of the Manhattan Beach Unified School District has determined that it shall be necessary to reduce or discontinue the particular kinds of services of the District as itemized in Exhibit "A" at the close of the current school year; and

WHEREAS, it shall be necessary to terminate at the end of the 2009-2010 school year, the employment of certain certificated employees of the District as a result of the reduction or discontinuance in particular kinds of services;

THEREFORE, BE IT RESOLVED that the Superintendent is directed to send appropriate notices to all employees whose services shall be terminated by virtue of this action. Nothing herein shall be deemed to confer any status or rights upon temporary or categorically funded project certificated employees in addition to those specifically granted to them by statute.

Adopted by the Governing Board of the Manhattan Beach Unified School District this 8th day of March 2010.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

GOVERNING BOARD

\_\_\_\_\_  
President

## EXHIBIT A

### RESOLUTION 2010-7 OF INTENTION TO REDUCE/ELIMINATE PARTICULAR KINDS OF CERTIFICATED SERVICE

#### Recommended Reduction in 2010-2011 Programs and/or Services for the Manhattan Beach Unified School District

The Superintendent recommends that the Governing Board adopt a resolution to reduce the programs and particular kinds of services for 2010-2011 as follows:

<u>Certificated Services</u>	<u>Number of Full- Time Equivalent Positions (FTE)</u>
Teacher - Math, Secondary	.8 FTE
Teacher - Social Studies, Secondary	.4 FTE
Teacher - Spanish, Secondary	1.0 FTE
Teacher - English, Secondary	.6 FTE
Teacher - Art, Secondary (ceramics)	.2 FTE
Teacher - MCHS AVID Program	.4 FTE
Teacher - Secondary General Education Physical Education	.6 FTE
Teacher - Secondary Biology	.2 FTE
Teacher - Secondary Physics	.4 FTE
Teacher - PACE	.2 FTE
Teacher - CAHSEE	.2 FTE
Secondary Counselors	1.6 FTE
Nurse	1.0 FTE
Special Education Program Specialist	.6 FTE
Teachers - Elementary General Education Physical Education	2.0 FTE
Teachers - Elementary Class Size Reduction	8.0 FTE
School Psychologist	.5 FTE
Total	18.7 FTE

Total Full Time Equivalent Reduction: 18.7 FTE